



New York State
Association of
Metropolitan
Planning Organizations
WORKING GROUP MINUTES

WORKING GROUP: Bicycle and Pedestrian Working Group

MEETING DATE: 13 September 2016

MEETING LOCATION: Walk-Bike New York Symposium, Syracuse NY

LIST OF ATTENDEES BY ORGANIZATION:

Metropolitan Planning Organizations:

Binghamton Metropolitan Transportation Study – BMTS: Scott Reigle (Chair); Cassandra Gascon

Capital District Transportation Council – CDTC: Jen Ceponis

Elmira Chemung Transportation Council – ECTC: Scott Shaw

Genesee Transportation Council – GTC: Bob Torzynski

Orange County Transportation Council – OCTC: Ashlee Long; Lauren Burns; Jessica Ridgeway

Poughkeepsie-Dutchess County Transportation Council – PDCTC: Emily Dozier

Syracuse Metropolitan Transportation Council – SMTC: Danielle Krol (Co-Chair)

Ulster County Transportation Council – UCTC: David Staas

Watertown Jefferson County Area Transportation Council – WJCTC: Geoffrey Urda

New York State Department of Transportation – NYSDOT:

Main Office: Tom Benware; Jim Ercolano; Mark Frechette

Region 1: Valerie Dean; Audrey Burneson

Region 4: Steve Beauvais

Region 8: Jim Rapoli; Chris Lee

Region 9: Kathryn Mangan

Federal Highway Administration – FHWA: Katie O'Sullivan; Maria Chau

Other:

NYSAMPO Staff: Corey Mack, RSG

NYBC: Allison Blanchette

Peter King - observing

Mark Fenton - observing



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MINUTES:

1. 5:30PM – Roll Call (C. Mack)

S. Reigle: MPO working group membership is limited to MPO, NYSDOT staff, and other NYS agency and department staff. Advocacy groups are important voices with valuable information and perspective. They are welcome to be invited to participate in our discussions when appropriate, but are not members of the working group. Communication between advocacy groups and working groups should be coordinated through the working group chair.

2. 5:40PM – NYSDOT Initiatives

a. NYSDOT Bicycle & Pedestrian Program – Office of Traffic Safety and Mobility (OTSM)

▪ Bicycle Map (T. Benware)

T. Benware: The data dictionary has been sent out for comments. Comments have been received from GIS practitioners from the main office, and the comment period is near complete. The outstanding issues with the data dictionary will be discussed at an upcoming stakeholder meeting at the end of the month. The goal is to have single layer information that will inform the online map, with a process and procedure to update and maintain the bike route map.

▪ TAP / CMAQ (All)

M. Frechette: This round of grant funding includes \$62.2 million for TAP and \$36.5 million for CMAQ. Similar to past grant rounds, priorities and selection will be managed by MPOs in the urban areas, and NYSDOT in rural areas. CMAQ opportunities are restricted to counties in non-attainment and maintenance areas, please refer to the CMAQ eligibility requirements. Applications are due October 21, and a non-mandatory pre-application review is due September 30. Selection is expected January 2017. There are trainings being held around the state.

More information on applications, eligibility, timelines, and trainings can be found on the NYSDOT TAP / CMAQ website: <https://www.dot.ny.gov/TAP-CMAQ>

S. Beauvais: The minimum and maximum federal share grant award has increased to \$250,000 and \$5 million, respectively. The project must proceed to construction within 18 months of award (executed State-Local Agreement, SLA).

3. 5:55PM – Work Plan Implementation

a. Complete Streets – MPO/Region Initiatives (All)

▪ Complete Streets in Long Range Plan Compilation

S. Reigle: Please send information regarding implementation of Complete Streets Policies within Long Range Plan to S. Reigle as available.



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- MPO Initiatives

E. Dozier / PDCTC: PDCTC and their Complete Streets Committee has developed a county policy for county facilities, going before the county legislature for approval. The policy was developed from national literature on best practices.

Market Street in Poughkeepsie will be the site of a complete streets pilot demonstration in October, developed with Sam Schwartz and the Complete Streets Collaborative.

A. Long / OCTC: Continue to develop complete streets policies; state health grant moving forward.

J. Ceponis / CDTC: Completed Complete Streets Workshops in three Towns: Troy, Malta, and Niskayuna. One more workshop September 22. Planning another solicitation to continue the series in other interested towns.

G. Urda / WJCATC: The City of Watertown is moving forward with a complete streets policy, moving forward from the local level.

D. Staas / UCTC: Development of a complete streets policy has been assigned a PIN.

S. Reigle / BMTS: BMTS has adopted a complete street policy in June, and a complete streets workshop with the DOH is planned for September 21, with municipal, health, and school officials invited. A road diet pilot is underway in Binghamton.

- Buffalo Complete Streets Impact Study Status

S. Reigle: Interested in having a presentation on the Impact Study from a representative from GBNRTC or the City, possibly at the next in-person meeting. **S. Reigle to coordinate a meeting location and date that a presenter can attend.**

- b. Work Plan Update 2017-2018 – *Adopt during December Conference Call*

S. Reigle: The 2017-2018 Bicycle and Pedestrian Working Group Work Plan will need to be adopted in the December 2016 conference call. It is anticipated that many of the previous work plan items will be carried forward. It was recommended that the work plan focus on achievable tasks, and minimize new additions. One possible addition is to assist in the preparation of bicycle and pedestrian treatment guidance at border crossings based on L. Godek's request.

Working Group to review and comment on 2017-2018 Work Plan by the end of October.

4. 6:15PM – NYSAMPO Staff Services Update (C. Mack)

- a. Grant Program Tracking – Input Requested

C. Mack to update grant tracker with latest information regarding TAP / CMAQ solicitation. Shortened link to tracker created here: <http://bit.ly/2d8Nmud>



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5. 6:20PM – Upcoming Events

- a. ITE New York Upstate Section Annual Meeting – October 6 & 7 at the Crowne Plaza Conference Center, Syracuse, NY
- b. NY Highway Safety Annual Fall Symposium: Partnering for a Safer NY – October 16-19 in Lake Placid, NY

6. 6:25PM – Other Discussion:

J. Ercolano: The AASHTO *Guide for the Planning, Design, and Operation of Pedestrian Facilities* is in the process of being updated; should be completed as early as Spring of 2017. The Guide is anticipated to be more comprehensive than previous versions, and may only be distributed electronically.

NEXT MEETING:

- a. Conference Call: Thursday, December 8 (10am-12pm)
- b. In-person Meeting: Thursday, March 9 – *Host TBD*